eDHA Login and Wizard Guide for Filling Out a PDHRA

22 April 2014

UNCLASSIFIED

How to Access the eDHA Website

- ***Access the eDHA Web Page at:***

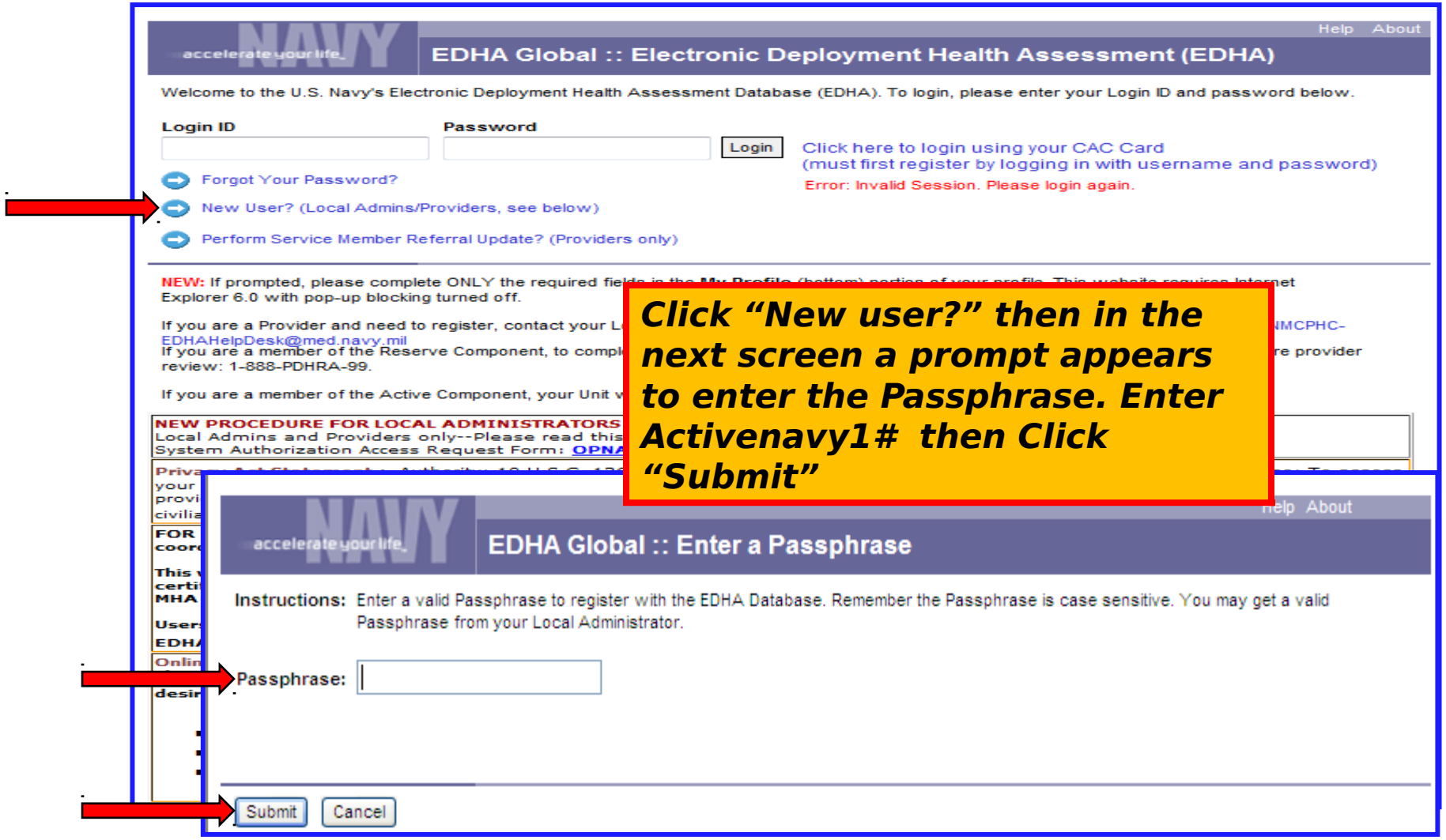
  https://data.nmcphc.med.navy.mil/edha

- ***Inaccessibility of the website****:*

  This may be related to the user's Internet Explorer (IE) settings. In the Internet Explorer page, click "Tools" then click "Internet Options." In the "Advanced" tab under "Security" ensure that SSL 2.0, 3.0 and TLS 1.0 are enabled and TLS 1.1 and 1.2 are not.

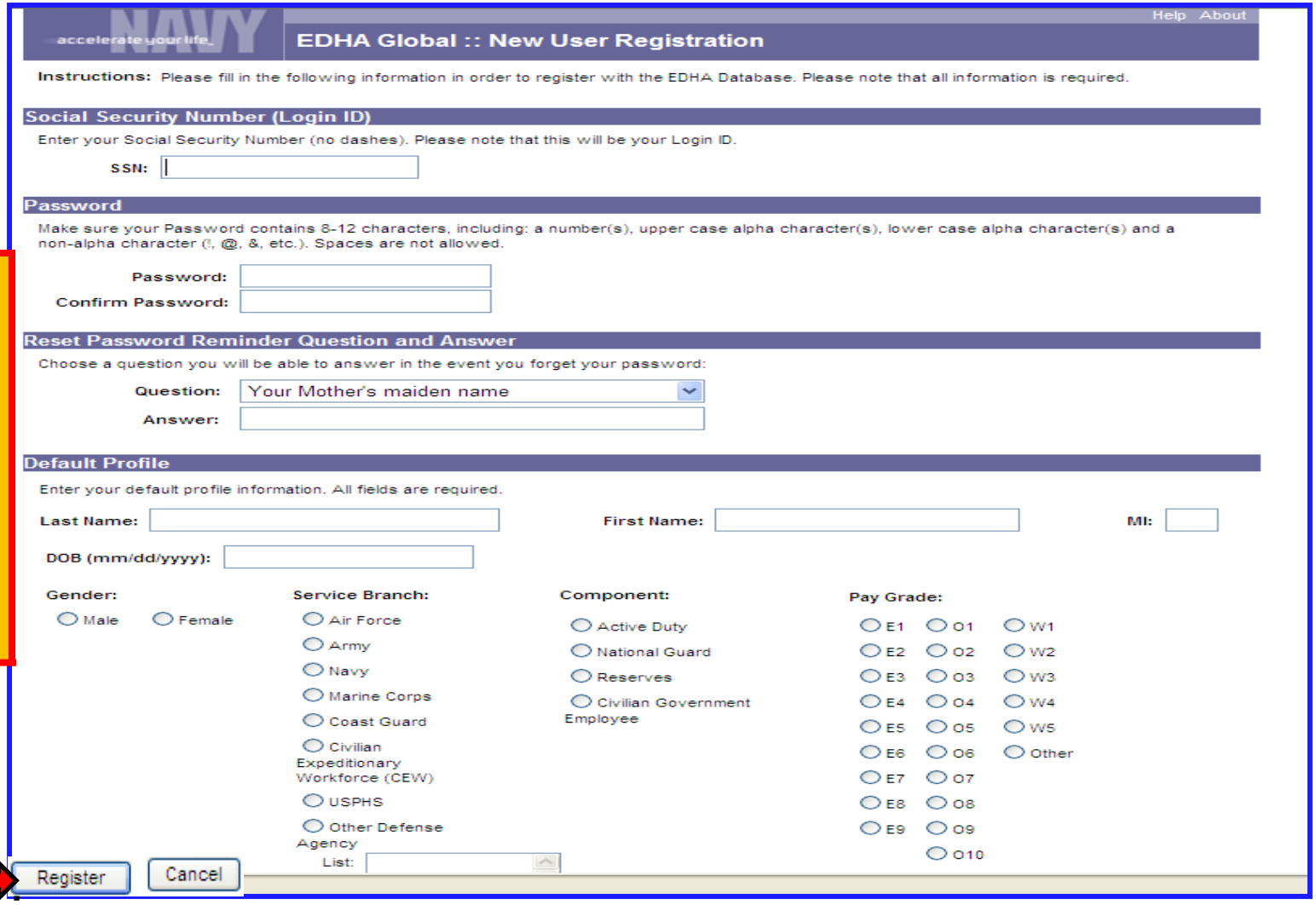
  If issues persist, contact the eDHA help desk at (757)953-0717/DSN 377 or email at NMCPHC-EDHAHelpDesk@med.navy.mil.

New eDHA Users


Help About
accelerate your life.
EDHA Global :: Electronic Deployment Health Assessment (EDHA)
Welcome to the U.S. Navy's Electronic Deployment Health Assessment Database (EDHA). To login, please enter your Login ID and password below.
Login ID
Password
Login
Click here to login using your CAC Card
(must first register by logging in with username and password)
Error: Invalid Session. Please login again.
Forgot Your Password?
New User? (Local Admins/Providers, see below)
Perform Service Member Referral Update? (Providers only)
NEW: If prompted, please complete ONLY the required fields in the My Profile (bottom) portion of your profile. This website requires Internet Explorer 6.0 with pop-up blocking turned off.
If you are a Provider and need to register, contact your L
EDHAHelpDesk@med.navy.mil
If you are a member of the Reserve Component, to compl
review: 1-888-PDHRA-99.
If you are a member of the Active Component, your Unit v
NEW PROCEDURE FOR LOCAL ADMINISTRATORS
Local Admins and Providers only--Please read this
System Authorization Access Request Form: OPNA
Click "New user?" then in the next screen a prompt appears to enter the Passphrase. Enter Activenavy1# then Click "Submit"
Help About
accelerate your life.
EDHA Global :: Enter a Passphrase
Instructions: Enter a valid Passphrase to register with the EDHA Database. Remember the Passphrase is case sensitive. You may get a valid Passphrase from your Local Administrator.
Passphrase:
Submit
Cancel

New User Registration

Enter your information then click "Register" to complete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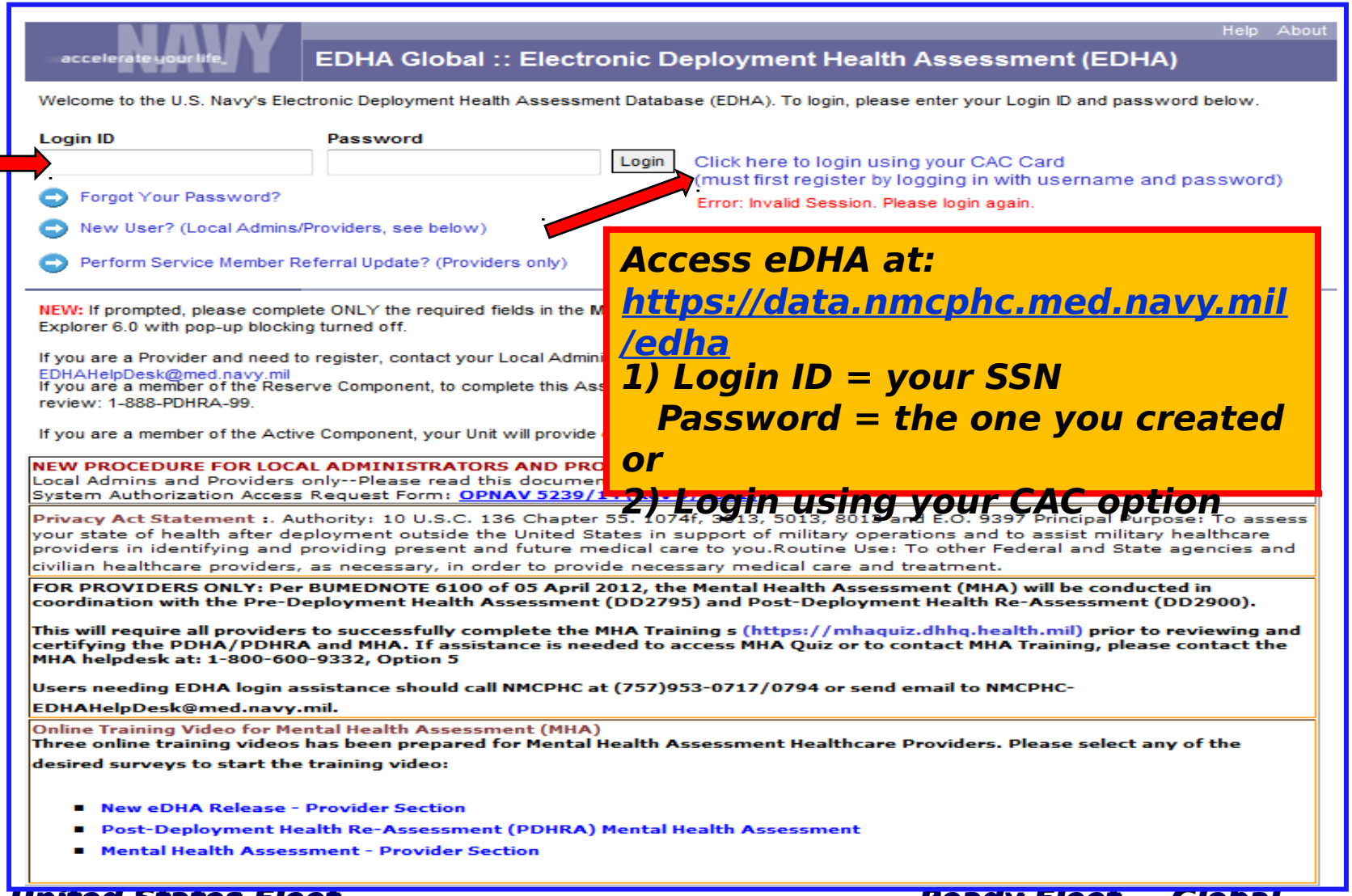
accelerate your life
EDHA Global :: New User Registration
Instructions: Please fill in the following information in order to register with the EDHA Database. Please note that all information is required.
Social Security Number (Login ID)
Enter your Social Security Number (no dashes). Please note that this will be your Login ID.
SSN:
Password
Make sure your Password contains 8-12 characters, including: a number(s), upper case alpha character(s), lower case alpha character(s) and a non-alpha character (!, @, &, etc.). Spaces are not allowed.
Password:
Confirm Password:
Reset Password Reminder Question and Answer
Choose a question you will be able to answer in the event you forget your password:
Question: Your Mother's maiden name
Answer:
Default Profile
Enter your default profile information. All fields are required.
Last Name:
First Name:
MI:
DOB (mm/dd/yyyy):
Gender:
Male
Female
Service Branch:
Air Force
Army
Navy
Marine Corps
Coast Guard
Civilian Expeditionary Workforce (CEW)
USPHS
Other Defense Agency
List:
Component:
Active Duty
National Guard
Reserves
Civilian Government Employee
Pay Grade:
E1 E2 E3 E4 E5 E6 E7 E8 E9
O1 O2 O3 O4 O5 O6 O7 O8 O9 O10
W1 W2 W3 W4 W5
Other
Register
Cancel

Previous eDHA User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Explorer 6.0 with pop-up blocking turned off.
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EDHAHelpDesk@med.navy.mil
If you are a member of the Reserve Component, to complete this Ass
review: 1-888-PDHRA-99.
If you are a member of the Active Component, your Unit will provide
NEW PROCEDURE FOR LOCAL ADMINISTRATORS AND PRO
Local Admins and Providers only--Please read this documen
System Authorization Access Request Form: OPNAV 5239/1
Privacy Act Statement :. Authority: 10 U.S.C. 136 Chapter 55. 1074f, 3013, 5013, 8013 and E.O. 9397 Principal Purpose: To assess your state of health after deployment outside the United States in support of military operations and to assist military healthcare providers in identifying and providing present and future medical care to you.Routine Use: To other Federal and State agencies and civilian healthcare providers, as necessary, in order to provide necessary medical care and treatment.
FOR PROVIDERS ONLY: Per BUMEDNOTE 6100 of 05 April 2012, the Mental Health Assessment (MHA) will be conducted in coordination with the Pre-Deployment Health Assessment (DD2795) and Post-Deployment Health Re-Assessment (DD2900).
This will require all providers to successfully complete the MHA Training s (https://mhaquiz.dhhq.health.mil) prior to reviewing and certifying the PDHA/PDHRA and MHA. If assistance is needed to access MHA Quiz or to contact MHA Training, please contact the MHA helpdesk at: 1-800-600-9332, Option 5
Users needing EDHA login assistance should call NMCPHC at (757)953-0717/0794 or send email to NMCPHC-EDHAHelpDesk@med.navy.mil.
Online Training Video for Mental Health Assessment (MHA)
Three online training videos has been prepared for Mental Health Assessment Healthcare Providers. Please select any of the desired surveys to start the training video:
New eDHA Release - Provider Section
Post-Deployment Health Re-Assessment (PDHRA) Mental Health Assessment
Mental Health Assessment - Provider Section

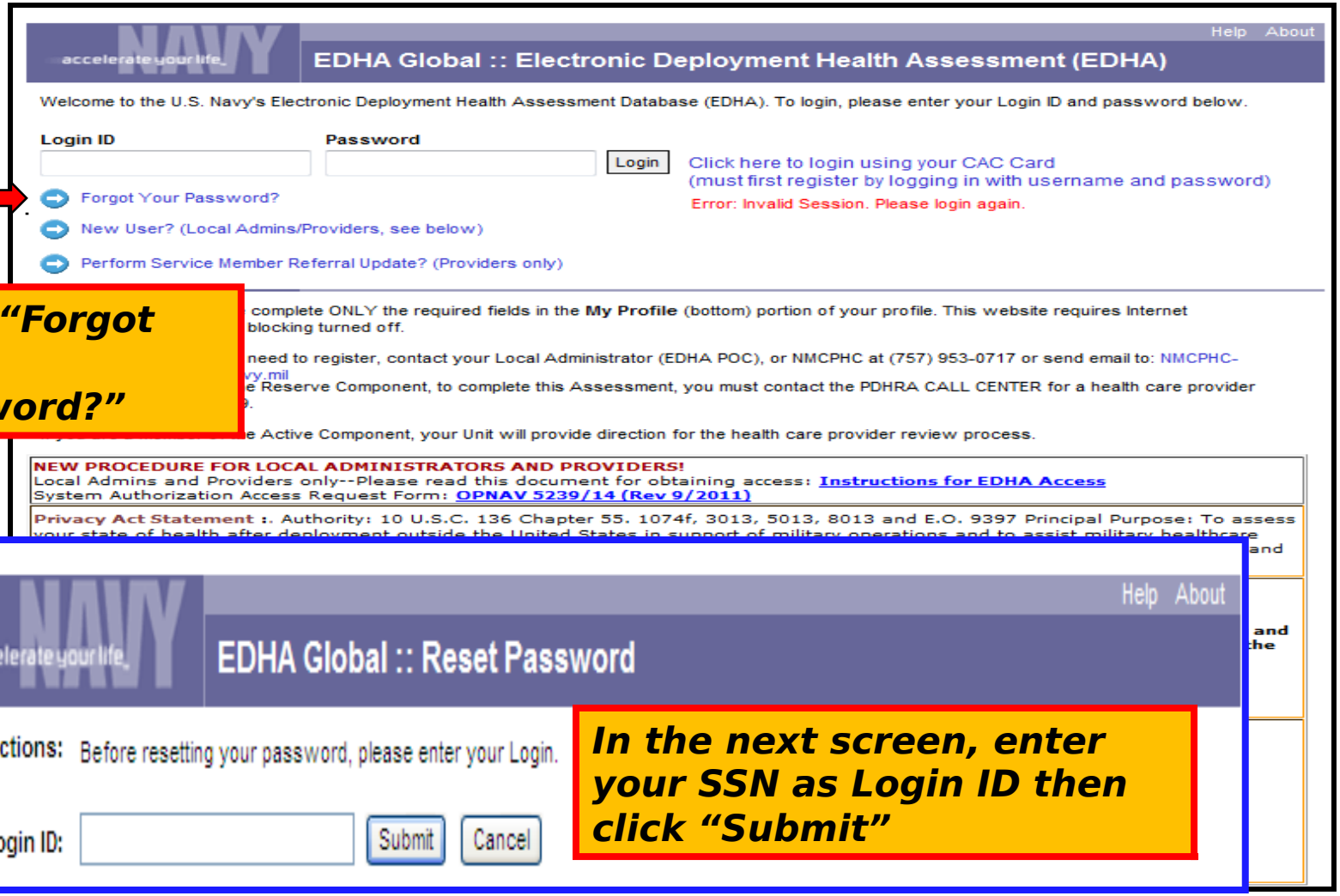
Access eDHA at: https://data.nmcphc.med.navy.mil/edha

1) Login ID = your SSN
Password = the one you created

or

2) Login using your CAC option

Forgot Your Password Login Option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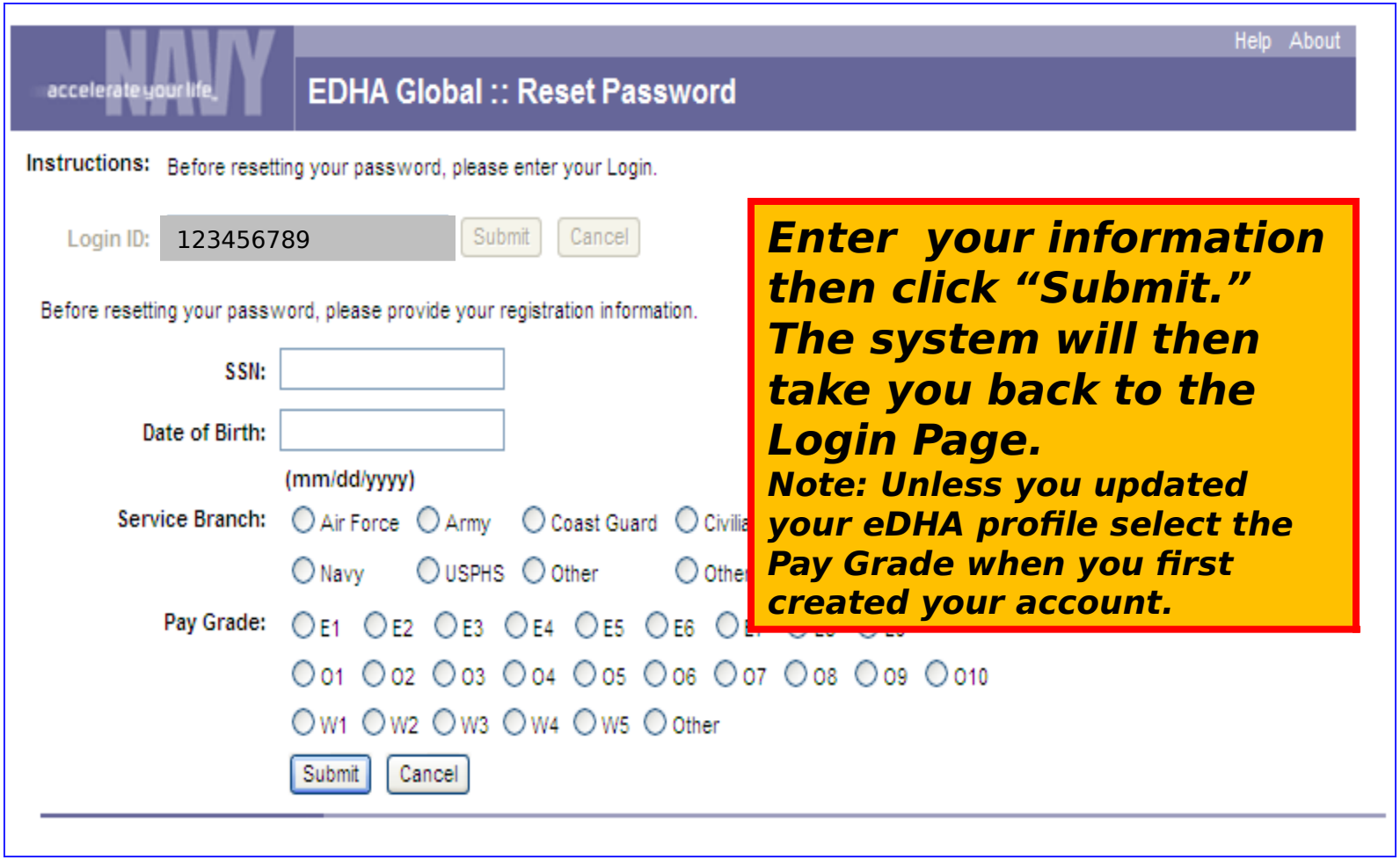
Click "Forgot Your Password?"
complete ONLY the required fields in the My Profile (bottom) portion of your profile. This website requires Internet blocking turned off.
need to register, contact your Local Administrator (EDHA POC), or NMCPHC at (757) 953-0717 or send email to: NMCPHC-
e Reserve Component, to complete this Assessment, you must contact the PDHRA CALL CENTER for a health care provider
e Active Component, your Unit will provide direction for the health care provider review process.
NEW PROCEDURE FOR LOCAL ADMINISTRATORS AND PROVIDERS!
Local Admins and Providers only--Please read this document for obtaining access: Instructions for EDHA Access
System Authorization Access Request Form: OPNAV 5239/14 (Rev 9/2011)
Privacy Act Statement :. Authority: 10 U.S.C. 136 Chapter 55. 1074f, 3013, 5013, 8013 and E.O. 9397 Principal Purpose: To assess
Help About
accelerate your life.
EDHA Global :: Reset Password
Instructions: Before resetting your password, please enter your Login.
Login ID:
Submit
Cancel
In the next screen, enter your SSN as Login ID then click "Submit"

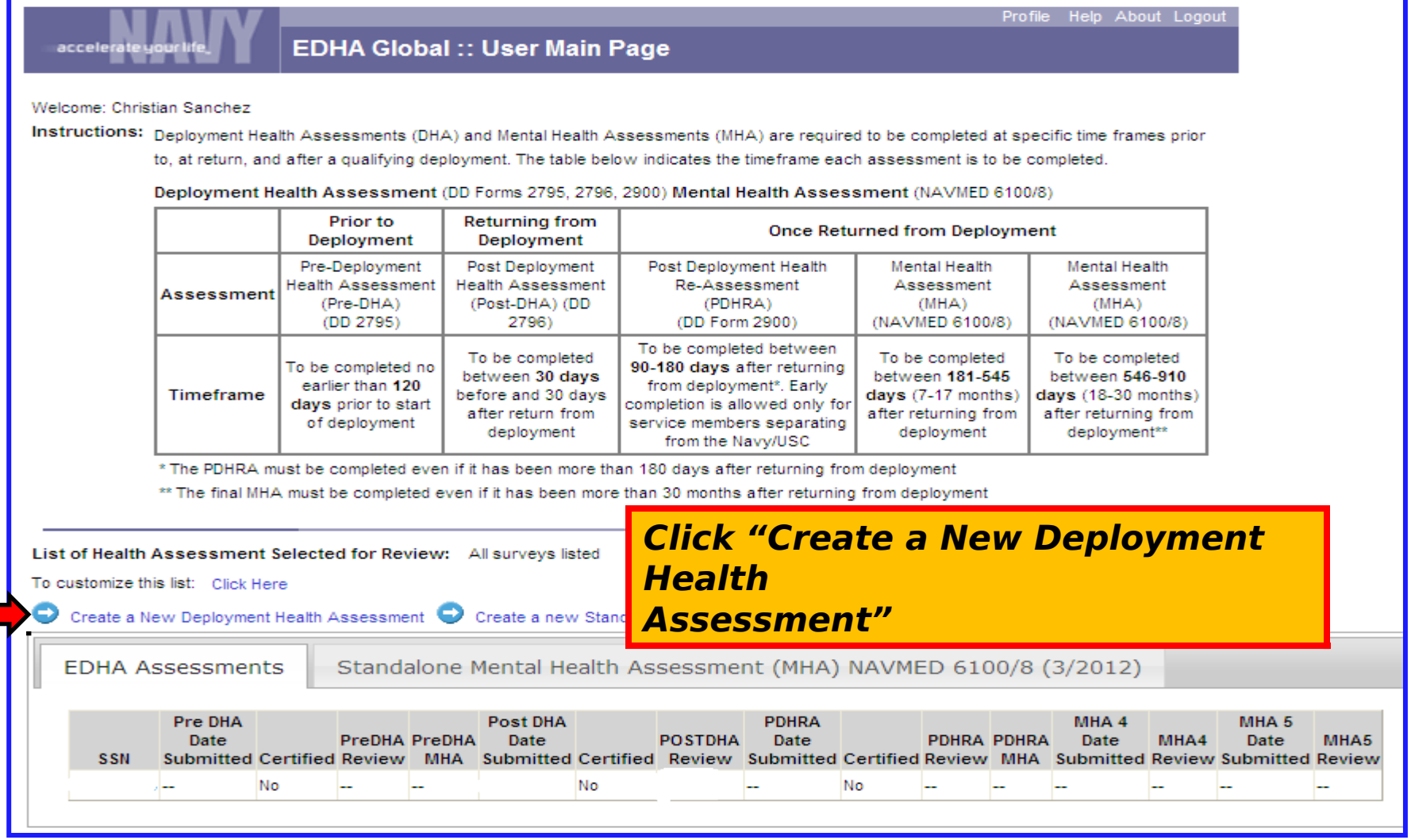
Reset your Password


Help About
accelerate your life.
EDHA Global :: Reset Password
Instructions: Before resetting your password, please enter your Login.
Login ID: 123456789
Submit
Cancel
Before resetting your password, please provide your registration information.
SSN:
Date of Birth:
(mm/dd/yyyy)
Service Branch: Air Force Army Coast Guard
Navy USPHS Other
Pay Grade: E1 E2 E3 E4 E5 E6
O1 O2 O3 O4 O5 O6 O7 O8 O9 O10
W1 W2 W3 W4 W5 Other
Submit
Cancel

Enter your information then click "Submit." The system will then take you back to the Login Page.

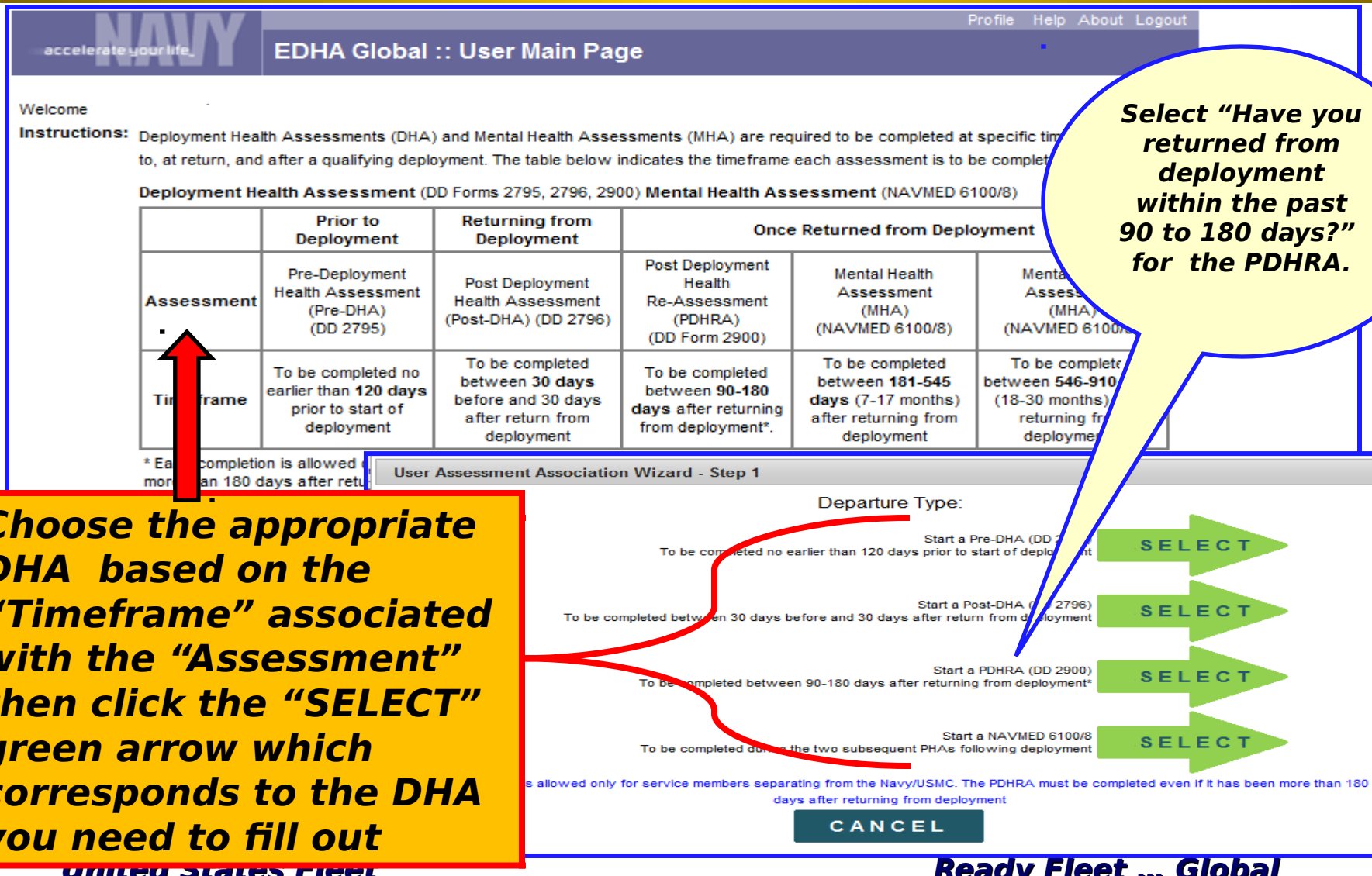
Note: Unless you updated your eDHA profile select the Pay Grade when you first created your account.

Create a New Deployment Health Assessment


Profile Help About Logout
accelerate your life
EDHA Global :: User Main Page
Welcome: Christian Sanchez
Instructions: Deployment Health Assessments (DHA) and Mental Health Assessments (MHA) are required to be completed at specific time frames prior to, at return, and after a qualifying deployment. The table below indicates the timeframe each assessment is to be completed.
Deployment Health Assessment (DD Forms 2795, 2796, 2900) Mental Health Assessment (NAVMED 6100/8)
Prior to Deployment
Returning from Deployment
Once Returned from Deployment
Assessment
Pre-Deployment Health Assessment (Pre-DHA) (DD 2795)
Post Deployment Health Assessment (Post-DHA) (DD 2796)
Post Deployment Health Re-Assessment (PDHRA) (DD Form 2900)
Mental Health Assessment (MHA) (NAVMED 6100/8)
Mental Health Assessment (MHA) (NAVMED 6100/8)
Timeframe
To be completed no earlier than 120 days prior to start of deployment
To be completed between 30 days before and 30 days after return from deployment
To be completed between 90-180 days after returning from deployment*. Early completion is allowed only for service members separating from the Navy/USC
To be completed between 181-545 days (7-17 months) after returning from deployment
To be completed between 546-910 days (18-30 months) after returning from deployment**
* The PDHRA must be completed even if it has been more than 180 days after returning from deployment
** The final MHA must be completed even if it has been more than 30 months after returning from deployment
List of Health Assessment Selected for Review: All surveys listed
To customize this list: Click Here
Create a New Deployment Health Assessment
Create a new Stand
EDHA Assessments
Standalone Mental Health Assessment (MHA) NAVMED 6100/8 (3/2012)
SSN
Pre DHA Date Submitted
Certified
PreDHA Review
PreDHA MHA
Post DHA Date Submitted
Certified
POSTDHA Review
PDHRA Date Submitted
Certified
PDHRA Review
PDHRA MHA
MHA 4 Date Submitted
MHA4 Review
MHA 5 Date Submitted
MHA5 Review
-- No -- -- No -- No -- -- -- -- --

Click "Create a New Deployment Health Assessment"

Select the Correct DHA

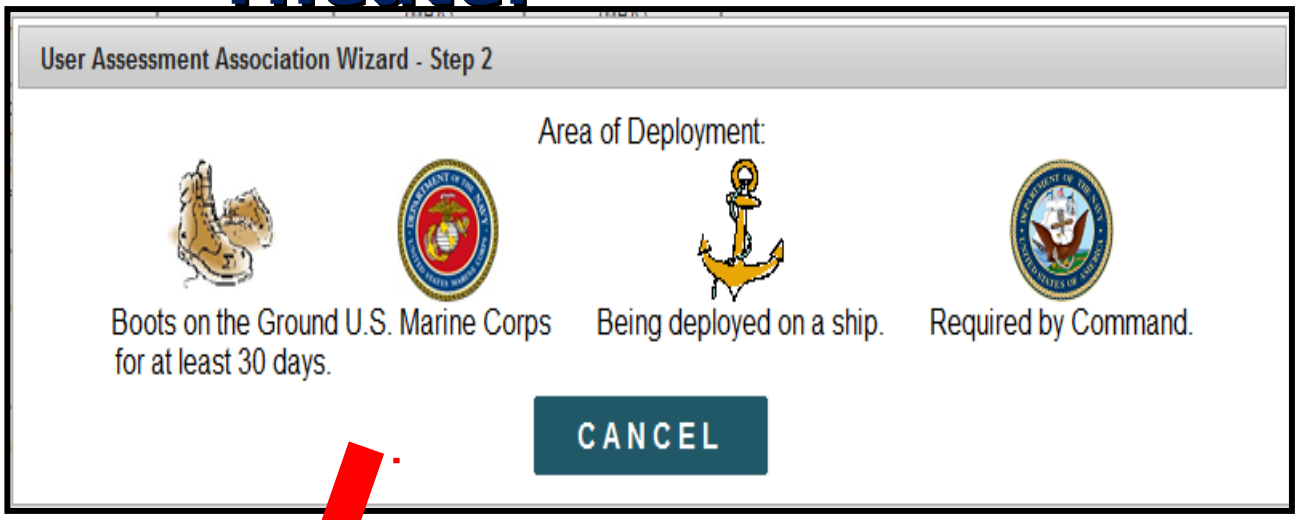

accelerate your life.
Profile Help About Logout
EDHA Global :: User Main Page
Welcome
Instructions: Deployment Health Assessments (DHA) and Mental Health Assessments (MHA) are required to be completed at specific tim
to, at return, and after a qualifying deployment. The table below indicates the timeframe each assessment is to be complet
Deployment Health Assessment (DD Forms 2795, 2796, 2900) Mental Health Assessment (NAVMED 6100/8)
Prior to Deployment
Returning from Deployment
Once Returned from Deployment
Assessment
Pre-Deployment Health Assessment (Pre-DHA) (DD 2795)
Post Deployment Health Assessment (Post-DHA) (DD 2796)
Post Deployment Health Re-Assessment (PDHRA) (DD Form 2900)
Mental Health Assessment (MHA) (NAVMED 6100/8)
Timeframe
To be completed no earlier than 120 days prior to start of deployment
To be completed between 30 days before and 30 days after return from deployment
To be completed between 90-180 days after returning from deployment*.
To be completed between 181-545 days (7-17 months) after returning from deployment
User Assessment Association Wizard - Step 1
Departure Type:
Start a Pre-DHA (DD
To be completed no earlier than 120 days prior to start of deployment
SELECT
Start a Post-DHA (DD 2796)
To be completed between 30 days before and 30 days after return from deployment
SELECT
Start a PDHRA (DD 2900)
To be completed between 90-180 days after returning from deployment*
SELECT
Start a NAVMED 6100/8
To be completed during the two subsequent PHAs following deployment
SELECT
allowed only for service members separating from the Navy/USMC. The PDHRA must be completed even if it has been more than 180 days after returning from deployment
CANCEL

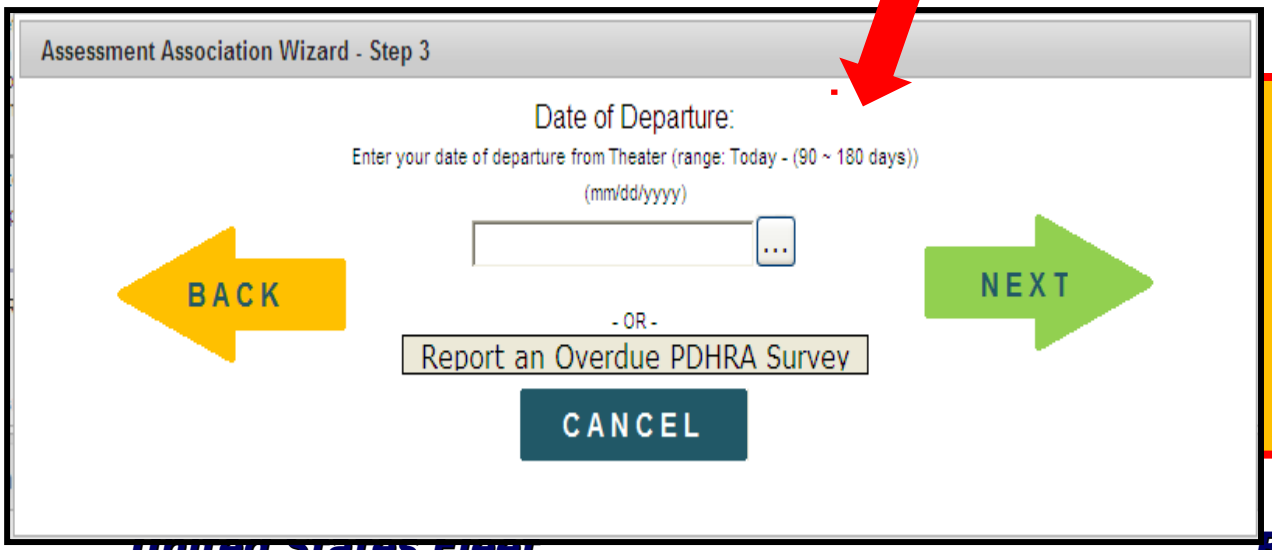
Select "Have you returned from deployment within the past 90 to 180 days?" for the PDHRA.

Choose the appropriate DHA based on the "Timeframe" associated with the "Assessment" then click the "SELECT" green arrow which corresponds to the DHA you need to fill out

Select the Reason for PDHRA then Enter the Date of Departure from Theater

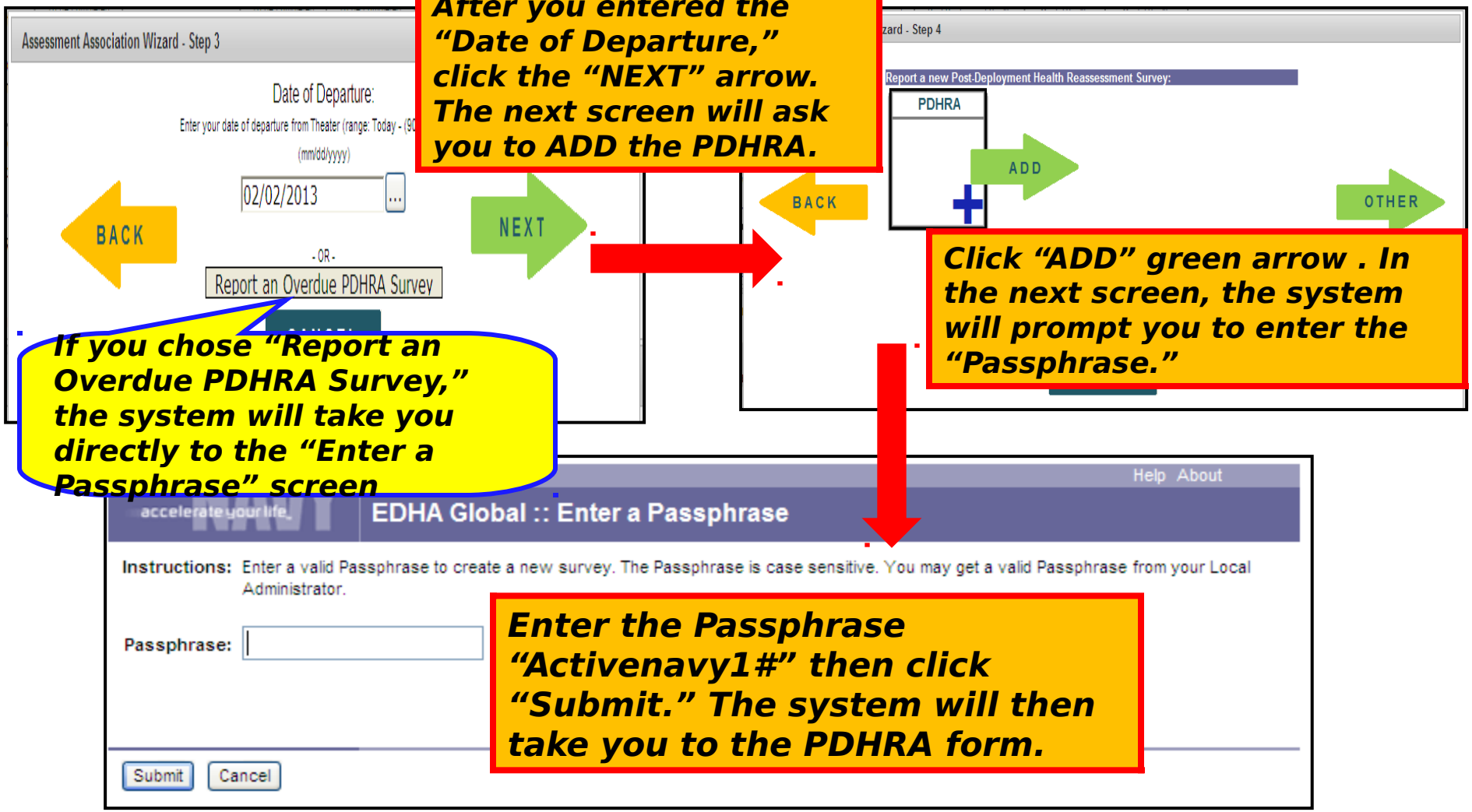
Click "Boots on the Ground for at least 30 days" or "Required by Command," whichever applies, to complete the PDHRA. "U.S. Marine Corps" is for USMC Service Members Only!


User Assessment Association Wizard - Step 2
Area of Deployment:
Boots on the Ground for at least 30 days.
U.S. Marine Corps
Being deployed on a ship.
Required by Command.
CANCEL

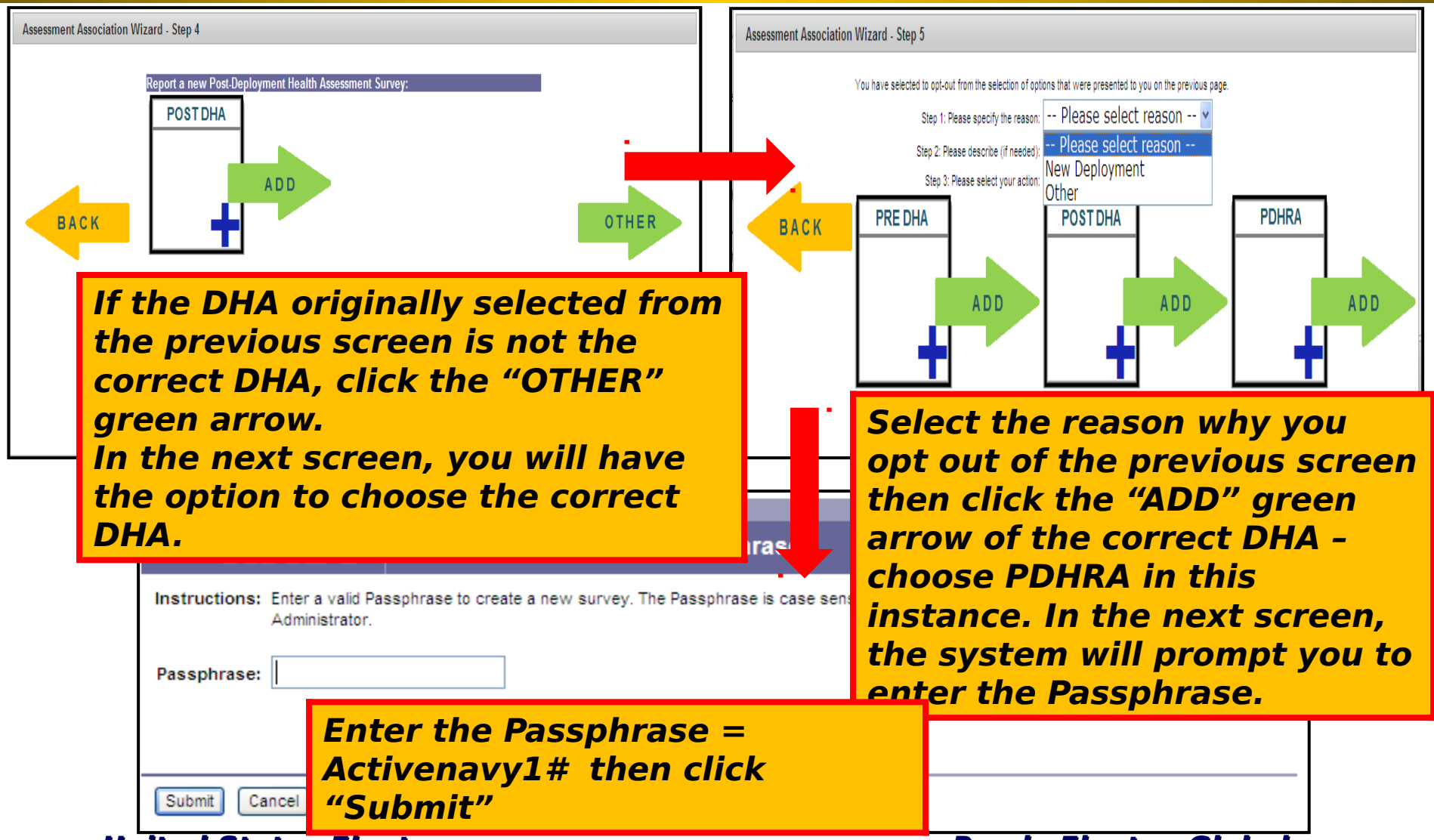


Enter the date you departed from the theater of operation using the drop down option. If your "Departure Date" is outside of the compliance window, use the "Report an Overdue PDHRA Survey" option.

Navigating the eDHA Wizard


Assessment Association Wizard - Step 3
Date of Departure:
Enter your date of departure from Theater (range: Today - (90
(mm/dd/yyyy)
02/02/2013
BACK
NEXT
- OR -
Report an Overdue PDHRA Survey
After you entered the "Date of Departure," click the "NEXT" arrow. The next screen will ask you to ADD the PDHRA.
If you chose "Report an Overdue PDHRA Survey," the system will take you directly to the "Enter a Passphrase" screen
zard - Step 4
Report a new Post-Deployment Health Reassessment Survey:
PDHRA
ADD
BACK
OTHER
Click "ADD" green arrow . In the next screen, the system will prompt you to enter the "Passphrase."
Help About
accelerate your life.
EDHA Global :: Enter a Passphrase
Instructions: Enter a valid Passphrase to create a new survey. The Passphrase is case sensitive. You may get a valid Passphrase from your Local Administrator.
Passphrase:
Enter the Passphrase "Activenavy1#" then click "Submit." The system will then take you to the PDHRA form.
Submit
Cancel

If the DHA Originally Selected is not the Correct DHA

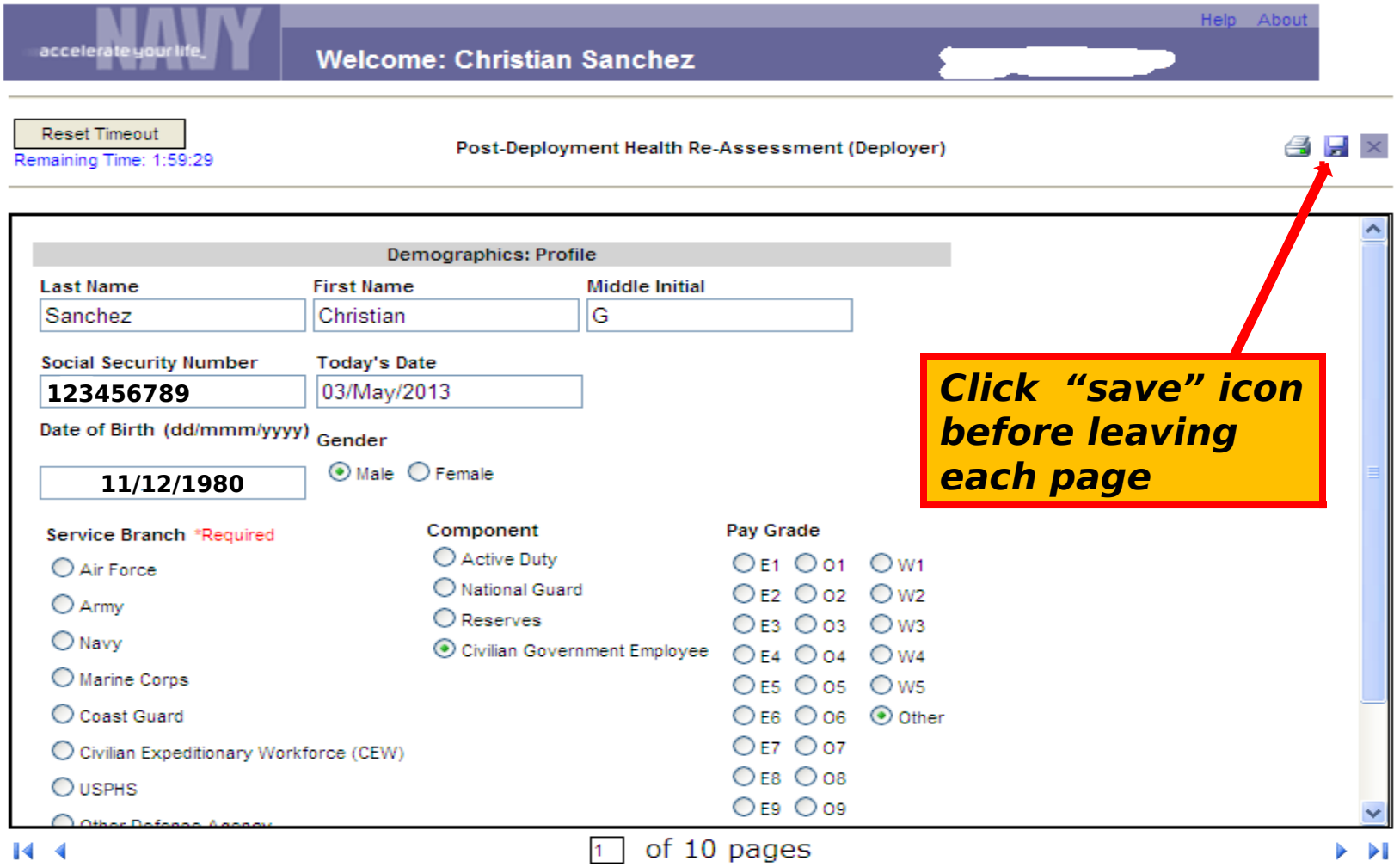


If the DHA originally selected from the previous screen is not the correct DHA, click the "OTHER" green arrow.
In the next screen, you will have the option to choose the correct DHA.

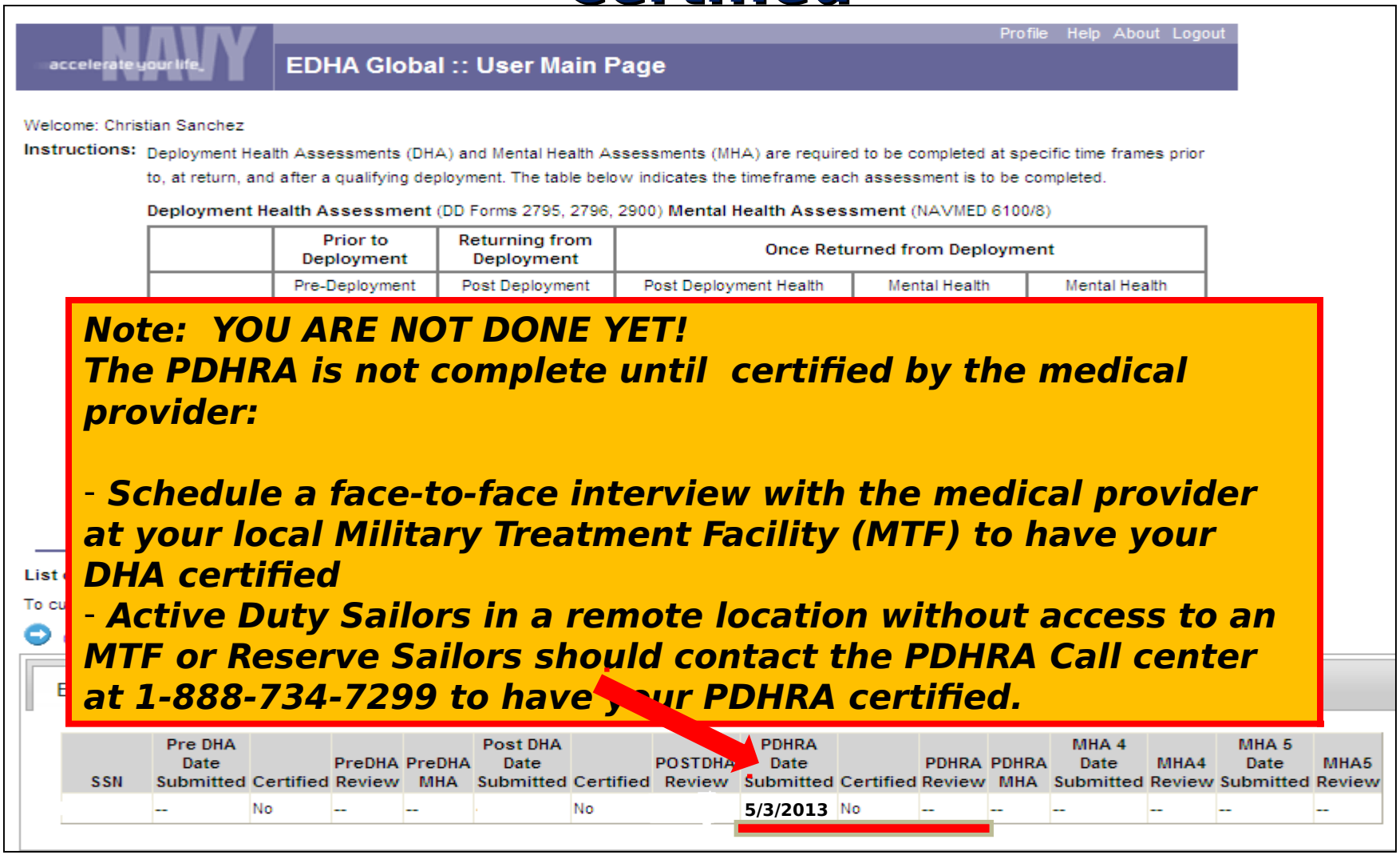
Select the reason why you opt out of the previous screen then click the "ADD" green arrow of the correct DHA – choose PDHRA in this instance. In the next screen, the system will prompt you to enter the Passphrase.

Enter the Passphrase = Activenavy1# then click "Submit"

Fill out all the Pages then Save



Sample User Main Page with Submitted PDHRA Not Certified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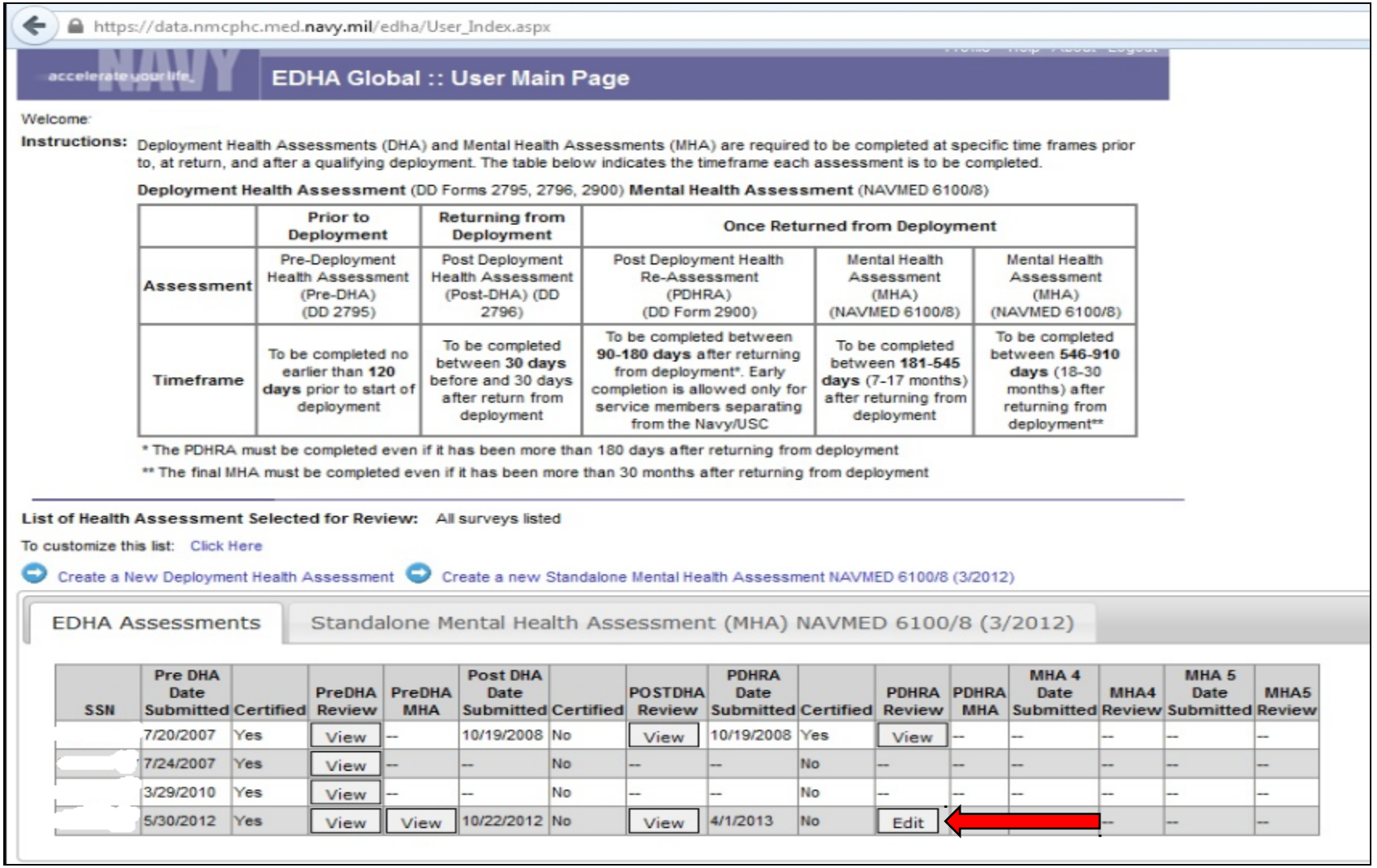
Deployment Health Assessment (DD Forms 2795, 2796, 2900) Mental Health Assessment (NAVMED 6100/8)
Prior to Deployment
Returning from Deployment
Once Returned from Deployment
Pre-Deployment
Post Deployment
Post Deployment Health
Mental Health
Mental Health
SSN
Pre DHA Date Submitted
Certified
PreDHA Review
PreDHA MHA
Post DHA Date Submitted
Certified
POSTDHA Review
PDHRA Date Submitted
Certified
PDHRA Review
PDHRA MHA
MHA 4 Date Submitted
MHA4 Review
MHA 5 Date Submitted
MHA5 Review
-- No -- -- No 5/3/2013 No -- -- -- -- -- --

Note: YOU ARE NOT DONE YET!
The PDHRA is not complete until certified by the medical provider:

- Schedule a face-to-face interview with the medical provider at your local Military Treatment Facility (MTF) to have your DHA certified
- Active Duty Sailors in a remote location without access to an MTF or Reserve Sailors should contact the PDHRA Call center at 1-888-734-7299 to have your PDHRA certified.

Edit a Recently Submitted PDHRA



https://data.nmcphc.med.navy.mil/edha/User_Index.aspx

accelerate your life. NAVY

EDHA Global :: User Main Page

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Deployment Health Assessment (DD Forms 2795, 2796, 2900) **Mental Health Assessment** (NAVMED 6100/8)

	Prior to Deployment	Returning from Deployment	Once Returned from Deployment		
Assessment	Pre-Deployment Health Assessment (Pre-DHA) (DD 2795)	Post Deployment Health Assessment (Post-DHA) (DD 2796)	Post Deployment Health Re-Assessment (PDHRA) (DD Form 2900)	Mental Health Assessment (MHA) (NAVMED 6100/8)	Mental Health Assessment (MHA) (NAVMED 6100/8)
Timeframe	To be completed no earlier than **120 days** prior to start of deployment	To be completed between **30 days** before and 30 days after return from deployment	To be completed between **90-180 days** after returning from deployment*. Early completion is allowed only for service members separating from the Navy/USC	To be completed between **181-545 days** (7-17 months) after returning from deployment	To be completed between **546-910 days** (18-30 months) after returning from deployment**

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** The final MHA must be completed even if it has been more than 30 months after returning from deployment

List of Health Assessment Selected for Review: All surveys listed

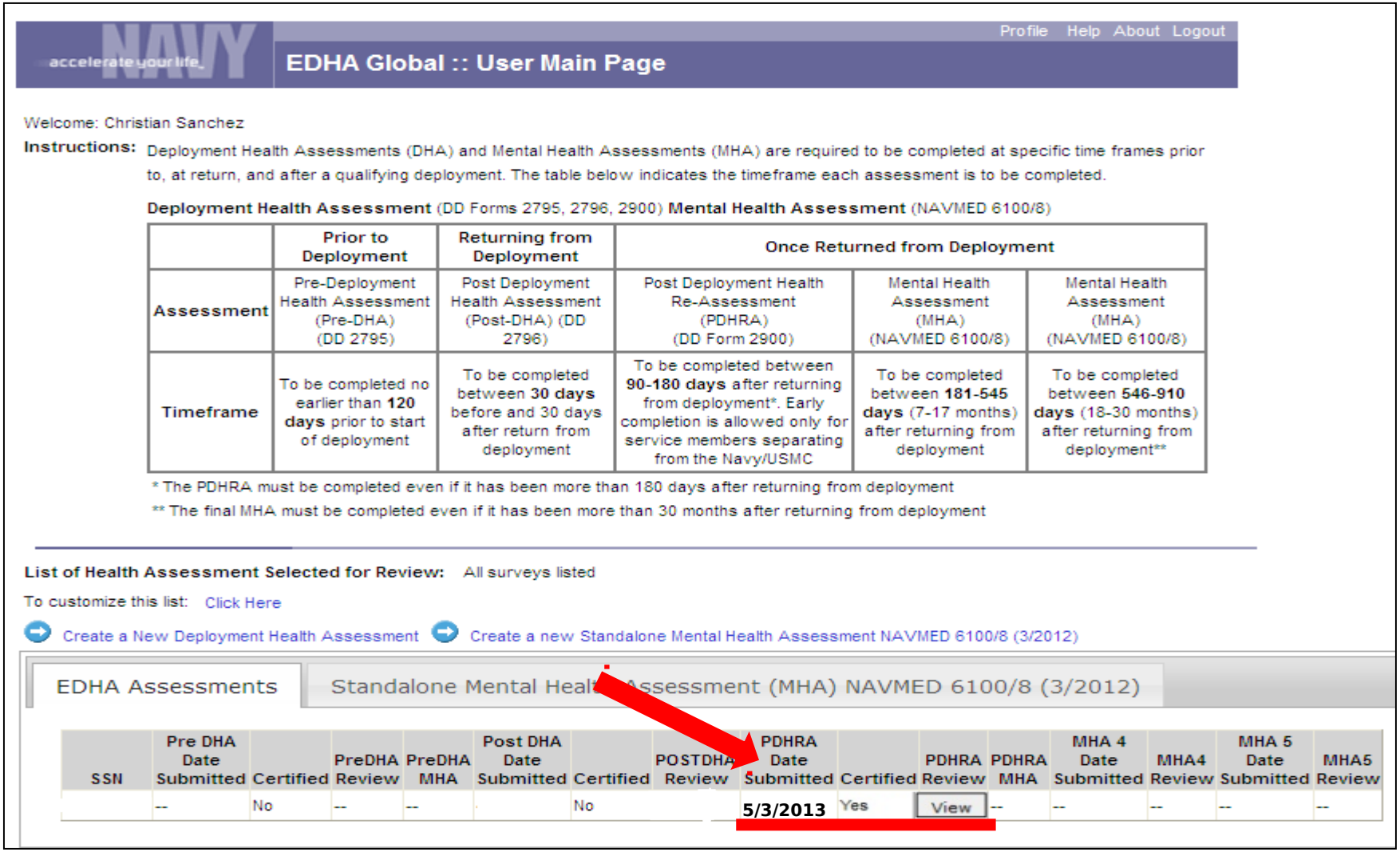
To customize this list: Click Here

Create a New Deployment Health Assessment | Create a new Standalone Mental Health Assessment NAVMED 6100/8 (3/2012)

EDHA Assessments | Standalone Mental Health Assessment (MHA) NAVMED 6100/8 (3/2012)

SSN	Pre DHA Date Submitted	Certified	PreDHA Review	PreDHA MHA	Post DHA Date Submitted	Certified	POSTDHA Review	PDHRA Date Submitted	Certified	PDHRA Review	PDHRA MHA	MHA 4 Date Submitted	MHA4 Review	MHA 5 Date Submitted	MHA5 Review
	7/20/2007	Yes	View	--	10/19/2008	No	View	10/19/2008	Yes	View	--	--	--	--	--
	7/24/2007	Yes	View	--	--	No	--	--	No	--	--	--	--	--	--
	3/29/2010	Yes	View	--	--	No	--	--	No	--	--	--	--	--	--
	5/30/2012	Yes	View	View	10/22/2012	No	View	4/1/2013	No	Edit	--	--	--	--	--

Sample User Main Page with Certified/Completed DHA



Profile Help About Logout

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To customize this list: Click Here

Create a New Deployment Health Assessment | Create a new Standalone Mental Health Assessment NAVMED 6100/8 (3/2012)

EDHA Assessments | Standalone Mental Health Assessment (MHA) NAVMED 6100/8 (3/2012)

SSN	Pre DHA Date Submitted	Certified	PreDHA Review	PreDHA MHA	Post DHA Date Submitted	Certified	POSTDHA Review	PDHRA Date Submitted	Certified	PDHRA Review	PDHRA MHA	MHA 4 Date Submitted	MHA4 Review	MHA 5 Date Submitted	MHA5 Review
	--	No	--	--		No		5/3/2013	Yes	View	--	--	--	--	--

Contact Us

- ***NMCPHC EDHA:***
  - ***Website: https://data.nmcphc.med.navy.mil/edha/***
  - ***Help desk: (757)953-0717/DSN 377 or email at NMCPHC-EDHAHelpDesk@med.navy.mil***

- ***USFF:***
  - ***Website: www.dha.navy.mil***
  - ***Email: usff.dha.fct@navy.mil***

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